

Leo Lee

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EDUCATION

The Pennsylvania State University, University Park, PA

Major: Recreation, Parks and Human Development

Emphasis Area: **PGA Golf Management**

Anticipated Graduation Date: Fall 2021



WORK EXPERIENCE

The Ridgewood Country Club – PGA Head Golf Professional – David Reasoner

Paramus, New Jersey - *Level 1 & 2 Intern*

May 2019—December 2020

The Ridgewood Country Club is a 27 Hole Private facility that produces 28,000 rounds annually. The club was originated in 1890 and has been the host to multiple PGA Tour, Senior PGA Tour, and USGA events.



Teamwork

- Worked with three PGA Interns, two Shop Assistants, and five PGA Assistant Golf Professionals to create a successful 2019 and 2020 season.
- With the three PGA Interns, we worked extensively on Junior Camps for eight weeks in 2019 and 2020 and PGA Jr. League for six weeks in 2019.

Outside Operations

- Managed a “Tournament Range”, Short Game Facility, and Bag Room
- Helped manage the golf cart fleet (52 Golf Carts)

Starter

- Managed tee sheets, coordinated member play in the afternoons, and guest play in Monday Outings

Junior Golf

- Junior Camp at The Ridgewood CC lasted for 10 weeks, 5 days a week.
- Each week, we would have over 40 children aged from 8-10 and 11-13.
- Created week long lesson plans that showed the camp itinerary down to 10-15 minute segment.
- Due to COVID-19 in 2020, we had to drastically improve and change our Junior Camps program.
 - This included, limiting the amount of kids, implementing new safety guidelines, using more space on practice facility, and lessening the duration of camp.

Golf Instruction

- The club implemented a new challenge called The Handicap Challenge.

- The Handicap Challenge allowed us teach 5 members and lower their handicaps for the duration of our internship (3 months).
- Coordinated individual lessons with my 5 assigned members as well as short game clinics.
- I also provided private lessons to the membership which included the use of videos and TrackMan on the lesson tee.

Merchandising

- After working outside operations in 2020 for 3 months, David Reasoner moved me inside to assist working the shop and help run events.
- Created flyers and helped moved product into the shop, promoted sales, organized the golf shop and storage rooms, took precise and detailed inventory, and exceeded member's expectations with high quality customer service.
- Assisted the membership in any of their needs and helped make sure their special orders are in and always followed up with them.
- Helped with receiving inventory, paying invoices on time, and making sure the billing process is on time.
- Provided the necessary information to members about current trends in the golf industry as well as golf equipment to maximize their shopping experience.
- Worked and assisted anyway possible when the holiday season came around.

Tournament Operations

- Assisted in all outings, member-guests, and invitational in any way possible.
- Ran an outing with the help from the Assistant Professionals. This includes setting up tee sheet, using the proper amount of our cart fleet, scorecards, prizes/gift certificates, bag tags, greeting the players, and assisting in the shop.
- Worked "Beat the Pro!" in events to provide fun atmosphere for members and their guests.
- David Reasoner had me run two big Junior Tournaments for the club, both events turned out to be great successes in the 2019 season.
 - Junior Member-Guest and Bass & Birdies.
- Assisted the PGA Assistant Golf Professionals with Monday Outings as well as Member-Guests events.

Penn State Golf Courses – PGA Head Golf Professional – Brian Short

The Penn State Golf Courses are two 18-hole courses located in State College, Pennsylvania, operated by The Pennsylvania State University.

State College, PA – Inside Operations

March—May 2019, October 2019—March 2020



Pro Shop and Customer Service

- Worked and helped manage the PSU Golf Courses' Pro Shop with inventory, front desk, and merchandise.
- Assisted customers with tee times, starting, and shopping.

White Beeches Golf & Country Club – PGA Head Golf Professional – Jim McGovern

The White Beeches Golf & Country Club features 18 holes of golf.

Originated in 1918, the Walter Travis-design hosted U.S. Open sectional qualifiers, Met Open qualifiers, and the State Open.



Oradell, New Jersey – *Caddie*

August 2015-August 2018

- Assisted members in making their golfing experience more enjoyable
- Drove and delivered carts when needed
- Delivered members bags when requested

Volunteer Work at 2016 PGA Championship

Springfield Twp, New Jersey – *Merchandise Tent*

July 2016

- Provided aid to customers at the Cash Register
- Folded clothes and assisted the managers at the Merchandise Tent



References

David Reasoner, PGA Head Golf Professional at The Ridgewood Country Club

C: (646) 382-3868

E: dreasoner@rcc1890.com

Dave Reasoner is the Head Golf Professional at Ridgewood and can speak upon my internship experience and my commitment to the betterment of the club and game of golf.

Burch Wilkes, Ph.D. Director of PGA Golf Management at Penn State University

C: (814) 863-8987

E: gbw104@psu.edu

Dr. Wilkes is my professor for our PGA First Year Seminar Class. He can comment on my academic progress and my commitment to the golf industry.

Jim McGovern, PGA Head Golf Professional at White Beeches Golf & Country Club

C: (201) 385-8531

E: jimmcgovern45@yahoo.com

Jim McGovern is the Head Golf Professional at White Beeches and can vouch for my experience on the golf course.

Scott Senior, Golf Chairman at The Ridgewood Country Club

C: (201) 954-1900

E: ssenior@aol.com

Scott Senior is the current Golf Chairman (2020 season) at The Ridgewood Country Club. He can vouch for my commitment to help Dave Reasoner in any way possible, my work ethic inside and outside the golf shop, and my respect and maturity when it comes to all member interactions.

Charles Lee, Member at The Ridgewood Country Club

C: (201) 788-6848

E: Charles@leelawgrouppe.com

Charles Lee is a member at Ridgewood and I had the pleasure of getting to know him for two seasons. He has welcomed me to the club and he can comment on my work ethic and my commitment to customer service and helping his son grow as junior golfer standout.

Joseph Hughes, PGA General Manager at the Penn State Golf Courses

C: (814) 574-2808

E: jdh174@psu.edu

Joseph Hughes is the current General Manager at the PSU Golf Courses and hired me to help assist in the pro shop. He can comment on my customer service and commitment to exceed all expectations for the public facility.

Keith Prokop, Head Coach at Dominican College

C: (551) 427-0840

E: keith.prokop@dc.edu

Keith Prokop is the current Head Coach at Dominican College. He gave me the opportunity to play collegiately and has been a huge supporter and influence in my passion for the game of golf. He can vouch for my playing ability, focus, and ability to lead as captain of the team.